Danny Forte

CS-250-13282-M01

Assignment 2

November 7,2024

**The Daily Scrum: Meeting Reflection**

What is the Daily Scrum? I ask this question because, before I started this course I had never heard that term used before. I was intrigued as to what it was and how it's used to drive team building and performance. The idea is not new to me, in my experience in retail management I have always known it as the daily huddle. Our daily huddles were the same 15 minute quick hitters. We would talk about sales results for yesterday, WTD and YTD. We would discuss both completed and incomplete tasks. Plan our agenda for the day and see who needs help in their areas.

The Daily Scrum uses a similar framework. The purpose of the meeting is not to address issues or problem solve but rather update the team as to what has been completed, what is in progress and what is holding us back. "A daily scrum meeting can be broken down into three questions: 1.) What did we do yesterday? 2.) What are we doing today? 3.) What is in our way?" (Hughes, 2022). By ensuring this model is followed we can promote a strong team environment, self accountability, performance and communication. These questions are just a guide for this meeting, each and every person is expected to participate and add value to this scrum.

This daily meeting which should be done without distractions is to be held every day at the same time and place to be effective and consistent. While going over the three questions mentioned above each member of the team is aware as to the overall status of the tasks that are being worked on during that sprint. They can decide for themselves what tasks they want to work on based on their level of comfort and expertise. They can communicate any obstacles they think they might face and ask for help if needed. "The Developers use the Daily Scrum to inspect progress toward the Sprint Goal and to inspect how progress it trending toward completing the work in the Sprint Backlog" (Scrum.org, 2019). This is how the team can ensure they remain productive, are self accountable, and deliver a working, tested product.

There are many benefits to the Daily Scrum meeting making it a vital part to the success of the team. From daily communication about tasks and roadblocks, daily face to face interactions building chemistry and trust, to self accountability for your progress and quality of work. If we can be successful in doing these meetings daily, there is nothing we as a team can not accomplish. We will have fun doing it as we will be supporting each other along the way and learning and growing each day.

References

Hughes, K. (2022, February 25). *How to Run a Great Daily Scrum Meeting: Agenda, Participants & More*. ProjectManager. https://www.projectmanager.com/blog/how-to-run-a-great-scrum-meeting

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Scrum.org. (2019). *What is a Daily Scrum?* Scrum.org. https://www.scrum.org/resources/what-is-a-daily-scrum

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